

**St. Vincent's College
Student Locker Agreement**

This Student Locker Agreement is effective for the following dates.

Locker No _____ **Lock Serial Number** _____

Start Date _____ **End Date** _____

Locker must be cleaned out and vacated prior to _____.

Terms and Conditions:

- 1) All lockers within the College campus buildings (Hunting & Main Streets) are the property of the College and are subject to applicable College policies. The College reserves the right to alter the policies governing the use of lockers with appropriate notice.
- 2) Use of a locker by a person other than to whom it is issued is forbidden. Misuse of a locker may lead to termination of locker privileges.
- 3) Each student may have only one locker.
- 4) Only College-provided combination locks may be used on College lockers.
- 5) The locker is to be used for storage of books and educational resources utilized in the academic learning environment as well as a limited number of personal items needed for day to day class attendance.
- 6) The College reserves the right to open a locker with or without the consent of the student to whom the locker is registered in instances where locker procedures are being abused or in the case of an emergency situation.
- 7) Foods, liquids, flammable materials, dangerous chemicals, explosives or weapons of any kind are strictly prohibited inside the lockers.
- 8) Illegal or controlled substances such as drugs or alcohol are also strictly prohibited.
- 9) No perishable items are to be stored in lockers.
- 10) Students are not permitted to affix anything to the interior or exterior of their lockers.
- 11) Upon assignment and during use, students are held responsible to report any damage or needed repairs to the Director of Administrative Services.
- 12) All personal items must be stored completely within a locker. All items left outside of a locker, whether secured or not, will be removed and disposed of accordingly.
- 13) All lockers not cleaned out by the date indicated will be vacated and contents destroyed or donated to an appropriate charity. The College is not responsible for lost or missing items, either before or after clearance of a locker.
- 14) Any violation of the above may be cause for removal from the locker and revocation of all subsequent locker privileges.

Your signature below confirms your agreement with the terms as set forth above. The signer thereby agrees to abide by the terms and conditions set forth by the Office of Student Affairs. A list of Frequently Asked Questions (FAQs) appears on the reserve side of this agreement

Student _____ Date: _____
(Print name clearly)

Student Signature _____