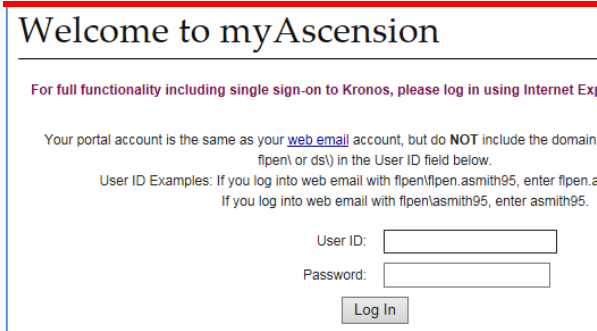


St. Vincent's College - Staff & Faculty Sign Ons

✱ *myAscension Portal* - <https://my.ascension.org>



Used for: Symphony/PeopleSoft applications (Kronos, Human Resources, Finance, Requisitioning, Supply Chain, Payroll)

Login: network username (same as computer sign on)

Password: network password (same as computer sign on)

Don't remember it? Call the Service Desk at 475-210-5053.

✱ *Blackboard Learn* - <https://bb.stvincentscollege.edu>



Used for: Online, Hybrid and e-Enhanced courses

Username: first initial of first name and last name

Password: will be emailed to your College Email account

Don't remember it? Use the "Forgot Your Password?" link and you will be sent instructions to your College email account.

✱ *Campus Anyware* (student information system)



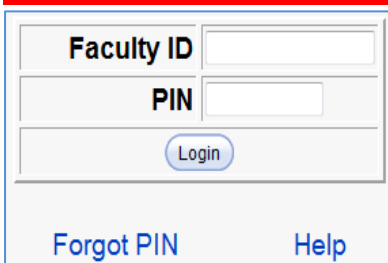
Used for: managing student information from recruiting to alumni

User ID: first initial and last name (up to 10 characters)

Password: will be sent to your College email account
It should be changed the first time you sign on.

Don't remember it? Contact the IT Department at 210-5954.

✱ *Faculty Online Services* - <https://www.cacloudservices.com/facultyservices/7597>



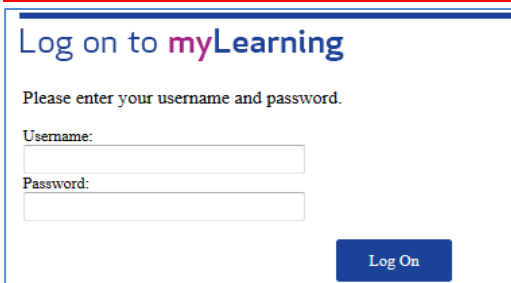
Used for: Viewing class lists, emailing class, advising, online grading, course attendance, and more

Faculty ID: first initial and last name (up to 10 characters)

PIN: will be sent to your College email account

It must be changed the first time you sign on. Don't remember it? Use the "Forgot PIN" link and it will be sent to your College email.

✦ **myLearning** - https://mylearning.ascension.org/sumtotal/app/sys_login.aspx



The screenshot shows the myLearning login interface. At the top, it says "Log on to myLearning". Below that, it prompts the user to "Please enter your username and password." There are two input fields: "Username:" and "Password:". A blue "Log On" button is positioned at the bottom right of the form.

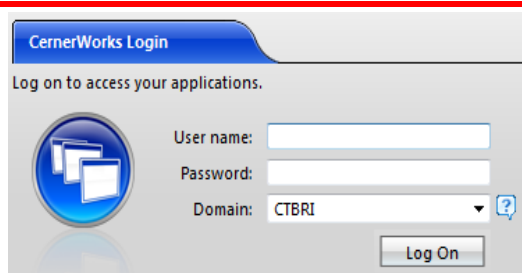
Used for: Mandatory competencies available online

Login: network username (same as computer sign on)

Password: welcome

Please do not change it. If it doesn't work call the Service Desk at 475-210-5053.

✦ **One Chart/Cerner/Enterprise** - <https://ahmoet.cernerworks.com/Prod/auth/login.aspx>



The screenshot shows the CernerWorks Login page. It has a blue header with "CernerWorks Login" and a sub-header "Log on to access your applications." There is a circular icon on the left. The form includes fields for "User name:", "Password:", and "Domain:" (with "CTBRI" selected in a dropdown menu). A "Log On" button is at the bottom right.

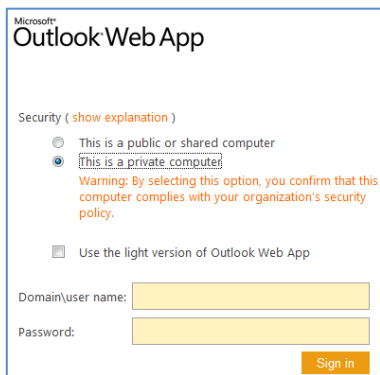
Used for: access to patient data at St. Vincent's Health Services

User name: network username (same as computer sign on)

Password: network password (same as computer sign on)

Don't remember it? Call the Service Desk at 475-210-5053.

✦ **Outlook Web App** - <https://mail.ascensionhealth.org/>



The screenshot shows the Microsoft Outlook Web App login page. It features a "Security" section with two radio button options: "This is a public or shared computer" and "This is a private computer" (which is selected). A warning message is displayed below the selected option. There is also a checkbox for "Use the light version of Outlook Web App". Below these are fields for "Domain/user name:" and "Password:", and a "Sign in" button.

Used for: accessing College email when off campus; check it often for important communications

Domain\user name: enter ctbri for domain and your network username (same as computer sign on), ex: ctbri\asurussco

Password: network password (same as computer sign on)

Don't remember it? Call the Service Desk at 475-210-5053.

✦ **Remote NetAccess** - <https://netaccess.svhs-ct.org>



The screenshot shows the St. Vincent's Secure Access Portal. It has a header "Welcome to the St. Vincent's Secure Access Portal" with "New Sign" and "Close" links. Below the header are input fields for "Username" and "Password", and a "Sign In" button.

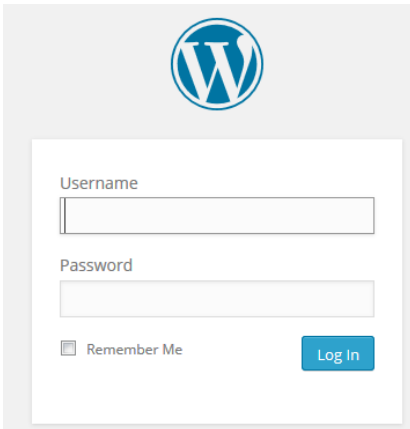
Used for: accessing College files in home folder or shared folders and College computer when off campus

Username: network username (same as computer sign on)

Password: network password (same as computer sign on)

Don't remember it? Call the Service Desk at 475-210-5053.

★ **WordPress** - <http://10.164.3.172/wordpress/wp-login.php> (on campus only)



Used for: content management of website pages by designated website editors

Username: first initial of first name and last name

Password: will be emailed to your College email account

Don't remember it? Contact the IT Department at 210-5954.

NOTES:

Most links listed here are also available from the College website: www.stvincentscollege.edu on the "Staff & Faculty Logins" page (link found on the top right hand side of home page)

If you have any problems please review the "Who Do You Call?" handout for contact information. It is also located on the "Staff & Faculty Logins" page.